

F@ST EBANK SERVICES

FOR BUSINESS

EFFICIENT MANAGEMENT - COST SAVING

Businesses can easily use Techcombank's F@ST EBANK to conduct financial transactions & to manage their accounts quickly, safely, & effectively anytime, anywhere with an Internet connection.



**SAFE
& SECURE**



**OPTIMAL
FINANCIAL
EFFICIENCY**



**REDUCED
PROCESSING
TIME &
DOCUMENTS**



**EASY
TO USE**



**MULTIPLE
SERVICES**

BATCH SALARY PAYMENT FCY



**SAFE
& SECURE**



**OPTIMAL
FINANCIAL
EFFICIENCY**



**REDUCED
PROCESSING
TIME &
DOCUMENTS**



**EASY
TO USE**



**MULTIPLE
SERVICES**

BATCH SALARY PAYMENT FCY BENEFITS

(i)

AUTOMATED TRANSACTIONS

All transactions are conducted entirely on F@st EBank. All accounting is done immediately upon completion of the transaction on FEB.

(ii)

NO REQUIRED FCY CURRENT ACCOUNT

Transactions are supported even if customers do not to use a foreign currency current account

(iii)

SUPPORT BUYING FCY FOR TRANSACTIONS

The functionality allows customers to buy foreign currencies for transactions

BATCH SALARY PAYMENT FCY – CREATE BEN FILE (OPTION 1)

DOWLOAD FILE TEMPLATE



Internet Banking for Corporate

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- Transaction Inquiry
- Account Report
- Cash Management
- Single Payment
- Foreign Exchange
- Batch payment** 1
 - Batch Payment
 - Salary Batch Payment
 - External Salary Batch Payment
 - Batch Salary Payment FCY 2
- Request to bank
- Amendment Request
- Online Payment
- Saving Deposit
- Trade Finance
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- Administration

FCY Salary

Batch Salary Information

Payment Type	Batch Salary Payment Fcy	Reference Number	<input type="text"/>
Don't use Current Account	<input type="checkbox"/>	Account Name	
Payment Currency	USD	Current Balance	
Debit Account(*)	<input type="text"/>		
Need Buying FX?	<input type="checkbox"/>		

Beneficiary Information

Transaction Type	<input type="text"/>
File type	.xls
Retrieve File(*)	<input type="button" value="Choose File"/> No file chosen

Payment Details

Number of Beneficiary Account	
Total Amount	
Payment Date	09/04/2020
Payment Details(*)	<input type="text"/>

Charge

Charge Type	SHA	
Charge Account	<input type="text"/>	Charge Account Balance
Fee Amount		

Please get payment form [here](#)

3

1 Select **Batch payment** from the menu

2 Select **Batch Salary Payment FCY** from the sub-menu

3 Click on **here** to download file template

BATCH SALARY PAYMENT FCY – CREATE BEN FILE (OPTION 1)

ADMINISTRATION – BENEFICIARY INFO MANAGEMENT – DETAILS



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Activity Log

Change password

Activate TCB OTP/Token

Account Management

Beneficiary Info Management

INPUT BENEFICIARY DETAILS

Customer ID 20024300 VU THI HOA
Ben Type Remittance
Beneficiary Name BENEFICIARY 1 3
Ben Name and Address.1 USA
Active Record Yes
Passport ID 001194001377
Date of birth 02/05/1994
Country of Issue Viet Nam
Passport Expiry Date 01/02/2030
Contract Start Date 09/04/2020
Contract End Date 09/04/2023
Valid Start Date 09/04/2020
Valid End Date.1 09/04/2023
Payment Schedule Monthly
Maximum Amount 500000
Beneficiary Currency USD 2
Ben account 1234567891
Beneficiary Bank Name.1 SW-ABBKVNXX
Transaction Type BCIB 1
Beneficiary Code CFT.20024300.001
Ben Country US

- 1 Enter **Beneficiary Code**
- 2 Input the currency at **Beneficiary Currency**
- 3 Input **Beneficiary Name(s)**
- 4 Fill in Beneficiary Account number at **Ben account**
Note: No space between any numbers
- 5 Enter **Beneficiary reference**
- 6 Input **Amount**
- 7 Enter **Payment details**

SỐ THAM CHIẾU (Không dấu, tối đa 16 ký tự) (Beneficiary reference) 5	SỐ TIỀN (Amount) 6	MÃ NGƯỜI HƯỞNG (Không dấu, tối đa 20 ký tự) (Beneficiary code) 1	CCY (Loại tiền) 2	HỌ TÊN NGƯỜI THỤ HƯỞNG (Beneficiary name) 3	TÀI KHOẢN THU HƯỞNG (Đã số & n, không phân cách) 4	DIỄN GIẢI (Dùng chữ không dấu. Tối đa 210 ký tự. Tránh các ký tự đặc biệt) (Payment details) 7
1	100.00	CFT.22928800.0001	USD	Van01	19129826706027	INTERNAL TRANSFER
2	100.00	CFT.22928802.0001	USD	Van02	123898374279	DOMESTIC TRANSFER

BATCH SALARY PAYMENT FCY – CREATE BEN FILE (OPTION 2)

ADMINISTRATION – BENEFICIARY INFO MANAGEMENT – BATCH SALARY PAYMENT FCY

Beneficiary information management

1

Beneficiary ID	Beneficiary code	Beneficiary Name	Beneficiary Acct No	Currency	Beneficiary Type	Active
<input type="text" value="Enter a search term"/>						
BEN2010025801972	CFT.20260142.00001	VU THI HOA	123456789	USD	Remittance	YES
BEN2010076559521	CFT.20260142.00002	VU THI HOA	1234567890	USD	Remittance	YES
BEN2010009261577	DFT.20260142.001	VU THI HOA	300006831167	USD	DOMESTIC	YES
BEN2010000481142	DFT.20260142.0001	VU THI HOA	300006831161	USD	DOMESTIC	YES
BEN2010098245504	DFT.20260142.001	SHINHAN BANK CHI NHANH BAC NINH	30000683116	USD	DOMESTIC	YES
BEN2010001319637	DFT.20260142.002	VU THI HOA	300006831161	USD	DOMESTIC	YES
BEN2010050669799	DFT.20260142.003	VU THI HOA	300006831161	USD	DOMESTIC	YES
BEN2010012061012	DFT.20260142.01	VU THI HOA	9930334455666	USD	DOMESTIC	NO
BEN2010061008045	DFT.20260142.1	VU THI HOA	9930334455	USD	DOMESTIC	NO
BEN2010029298310	DFT.20260142.1111	VU THI HOA	9930334455EE	USD	DOMESTIC	NO
BEN2010060046804	DFT.20260142.01	VU THI HOA	9930334455W	USD	DOMESTIC	NO
BEN2010090134558	DFT.20260142.06	VU THI HOA	99303344552	USD	DOMESTIC	NO

Choose the right beneficiary by entering information in the search box

- 1 Once the list is selected, choose the .xls format and click the button to download the ben file

SỐ THAM CHIẾU (Không dấu, tối đa 16 ký tự) (Beneficiary reference) 2	SỐ TIỀN (Amount) 3	MÃ NGƯỜI HƯỞNG (Không dấu, tối đa 30 ký tự) (Beneficiary code)	CCY Loại tiền	HỌ TÊN NGƯỜI THỤ HƯỞNG (Beneficiary name)	TÀI KHOẢN NGƯỜI THỤ HƯỞNG (Dãy số liền không phân cách)	Diễn giải (Dùng chữ không dấu, tối đa 210 ký tự, tránh các ký tự đặc biệt) (Payment details) 4
		CFT.20260142.00001	USD	VU THI HOA	123456789	
		CFT.20260142.00002	USD	VU THI HOA	1234567890	

- 2 Input **Beneficiary reference**
- 3 Input **Amount**
- 4 Input **Payment details**

BATCH SALARY PAYMENT FCY – NOT USING FCY ACCOUNT

FUNDS TRANSFER – BATCH PAYMENT – BATCH SALARY PAYMENT FCY



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Internet Banking for Corporate

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Single payment

Foreign Exchange

Batch payment

▶ Internal Batch Payment

▶ External Batch Payment

▶ Salary Batch Payment

▶ External Salary Batch Payment

▶ Batch Salary Payment FCY

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FCY Salary

Batch Salary Information

Payment Type

Batch Salary Payment Fcy

Reference Number

Don't use Current Account

Payment Currency

USD

Account Name

Debit Account(*)

Need Buying FX?

Current Balance

Buying FCY

Debit FCY Amount

Buying FCY Amount

VND Account

VND Account Balance

Equivalent Amount in VND

Exchange Rate

Beneficiary Information

Transaction Type

File type

.xls

Retrieve File(*)

Choose File

No file chosen

Payment Details

Number of Beneficiary Account

Total Amount

Payment Date

09/04/2020

Payment Details(*)

Charge

Charge Type

SHA

Charge Account

Charge Account Balance

Fee Amount

Submit

Please get payment form [here](#)

- 1 Enter Reference Number
- 2 Tick the box **Don't use Current Account**
- 3 Choose a **Payment Currency**
- 4 Tick the box **Need Buying FX**
- 5 Input the **Buying FCY Amount**
- 6 Choose **VND Account** for the FX Buying, the system will automatically display the balance, conversion amount in VND, & the exchange rate
- 7 Select **Transaction Type**
- 8 Click on **Choose File** to **select the file to upload**
- 9 Click on  to **complete the upload**
- 10 Fill in the **Payment Details**
- 11 Choose the **Charge Type**
- 12 Select the **Charge Account**
- 13 Click on **Submit**

BATCH SALARY PAYMENT FCY – USING FCY ACCOUNT

FUNDS TRANSFER – BATCH PAYMENT – BATCH SALARY PAYMENT FCY



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FCY Salary

Batch Salary Information

Payment Type	Batch Salary Payment Fcy	Reference Number	<input type="text"/>
Don't use Current Account	<input type="checkbox"/>	Account Name	
Payment Currency	USD	Current Balance	
Debit Account(*)	<input type="text"/>		
Need Buying FX?	<input type="checkbox"/>		

Beneficiary Information

Transaction Type	<input type="text"/>
File type	.xls
Retrieve File(*)	<input type="button" value="Choose File"/> No file chosen

Payment Details

Number of Beneficiary Account	
Total Amount	
Payment Date	09/04/2020
Payment Details(*)	<input type="text"/>

Charge

Charge Type	SHA
Charge Account	<input type="text"/>
Fee Amount	

Please get payment form [here](#)

- 1 Enter **Reference Number**
- 2 Don't tick the box of **Don't use Current Account**
- 3 Select **Payment Currency**
- 4 Choose **Debit Account**
- 5 Tick the box of **Need Buying FX** if you want to and **follow step 5 & 6 of the previous page**
- 6 Select **Transaction Type**
- 7 Click on to **select the file to upload**
- 8 Click to **complete the upload**
- 9 Fill in the **Payment Details**
- 10 Choose the **Charge Type**
- 11 Select the **Charge Account**
- 12 Click on **Submit**

BATCH SALARY PAYMENT FCY – AUTHORISE TRANSACTIONS

AUTHORISE TRANSACTIONS



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Unauthorize instruction queue

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Authorise Transactions

Item	Transaction Type	Status	No. of transaction
1	Single Payment - VND payments	Pending	4
2	Amendment Request	Pending	0
3	Online Payment	Pending	1

Loan Information

Item	Transaction Type	Status	No. of transaction
1	Batch/Bulk Payment	Pending	137
2	Foreign exchange	Pending	7
3	Oversea Remittance	Pending	12
4	Request to bank	Pending	4
5	Buying FCY For TCB Loan	Pending	0
6	Loan Payment	Pending	0
7	F@st transfer 247	Pending	10
8	Domestic transfer - FCY	Pending	0

Administration

LOCK1

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Unauthorize instruction queue

Account Report

Authorise Transactions

Authorise Batch Payment

No.	Date	Transaction Type	Transaction Ref	Reference number	Description	No of po	CCY	Total Amount	Approved By
1-6						1-6		1=45,000	
1	09/04/2020	Batch Salary Payment FCY	BP2010000769		TEST GBP	1	GBP	8,000.00	KHACH HANG 34375400-KHACH HANG 34375400
2	09/04/2020	Batch Salary Payment FCY	BP2010000809		test	1	GBP	8,000.00	KHACH HANG 34375400
3	09/04/2020	Batch Salary Payment FCY	BP2010000810		test tai	1	GBP	8,000.00	KHACH HANG 34375400-KHACH HANG 34375400
4	09/04/2020	Batch Salary Payment FCY	BP2010000816		test	1	GBP	8,000.00	KHACH HANG 34375400-KHACH HANG 34375400
5	09/04/2020	Batch Salary Payment FCY	BP2010000828		test	1	GBP	8,000.00	KHACH HANG 34375400
6	09/04/2020	Batch Salary Payment FCY	BP2010000924		test	1	GBP	8,000.00	KHACH HANG 34375400-KHACH HANG 34375400

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1 Select **Authorize by details** in the **Batch/Bulk Payment** field

2 Select **transactions that require approval**. Click on the button  to approve the transactions

BATCH SALARY PAYMENT FCY – AUTHORISE TRANSACTIONS

AUTHORISE TRANSACTIONS – AUTHORISE BATCH PAYMENT



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Authorise Batch Payment

[← Authorise](#) **2**

FCY PayRoll Detail **1**

Transaction ID BP2010000769
Payment Date 09/04/2020
Payment Type Batch Salary Payment FCY
Reference
Don't Use Current Account
Debit Account 19120887172011
Payment Currency GBP
Current Balance 0.00
Need Buying FX?= Yes/No No
Debit FCY Amount N/A
Buying FCY Amount N/A
VND Account N/A
VND Account Balance N/A
Equivalent Amount in VND N/A
Exchange Rate N/A
Number of Beneficiary Account 1
Total amount 8,000.00
Charge Account 19120887172011
Charge Amount 8.95
Charge Currency GBP
Charge Type SHA
Transaction Type
Payment Details TEST GBP
Status PENDING

No	Ben ref	Ben Code	Ben Name	Ben Account	Ben Bank Name	Ben Bank Address	Amount	CCY	Charge Amount
1	BP2010000769		PHAM ABC	BP2010000769			8,000.00	GBP	8.95

1 Review the Batch Payment details

In case of **buying FCY**, the system will **automatically update** the exchange rate at the time of transaction approval and **use this rate to make the transactions**

2 Select **Authorise** to proceed with the transaction approval. After the transactions are approved, they will be transferred to the bank for further processing

BATCH SALARY PAYMENT FCY – INQUIRY

ACCOUNT INQUIRY – TRANSACTION STATUS



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Transaction Status Report

Transaction Type

Fcy Payroll

Transaction Status

Pending

From Date

10/01/2020

To Date

09/04/2020

Please select date range within 3 most recent months

Submit

Select from the droplists:

- Transaction Type
- Transaction Status
- From Date
- To Date
- Click **Submit**

BATCH SALARY PAYMENT FCY – INQUIRY

ACCOUNT INQUIRY – TRANSACTION STATUS

FCY Payroll-All

No	Date	Transaction ID	Transaction Type	Reference ID	Debit Account	No of Pmt	CCY	Total Amount	Debit FCY Amount	Buying FCY Amount	Exchange Rate	Equivalent Amount	Status	Comment
1	04/09/2020	BP2010000704	Batch Salary Payment FCY	TEST	10820024300027	1	USD	8,000.00	8,000.00	0.00		0.00	PENDING	
2	04/09/2020	BP2010000215	Batch Salary Payment FCY	dgfh	10820024300027	1	USD	8,000.00	8,000.00	0.00		0.00	PENDING	
3	04/09/2020	BP2010000710	Batch Salary Payment FCY		19120024300188	2	EUR	90,000.00	90,000.00	0.00		0.00	PENDING	
4	04/09/2020	BP2010000422	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
5	04/09/2020	BP2010000712	Batch Salary Payment FCY	TEST	10820024300027	1	USD	8,000.00	8,000.00	0.00		0.00	PENDING	
6	04/09/2020	BP2010000711	Batch Salary Payment FCY	TEST	10820024300027	1	USD	8,000.00	8,000.00	0.00		0.00	PENDING	
7	04/09/2020	BP2010000726	Batch Salary Payment FCY		19120024300188	2	EUR	90,000.00	90,000.00	0.00		0.00	PENDING	
8	04/09/2020	BP2010000359	Batch Salary Payment FCY	ABC123	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
9	04/09/2020	BP2010000317	Batch Salary Payment FCY		10820024300027	2	USD	1,100,000.00	1,000,000.00	100,000.00	23387	2,338,700,000.00	PENDING	
10	04/09/2020	BP2010000423	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
11	04/09/2020	BP2010000216	Batch Salary Payment FCY	g h i	10820024300027	1	USD	1,000.00	1,000.00	0.00		0.00	PENDING	
12	04/09/2020	BP2010000180	Batch Salary Payment FCY	g h	10820024300027	1	USD	100.00	100.00	0.00		0.00	PENDING	
13	04/09/2020	BP2010000509	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
14	04/09/2020	BP2010000831	Batch Salary Payment FCY		19120024300188	2	EUR	90,000.00	90,000.00	0.00		0.00	PENDING	
15	04/09/2020	BP2010000529	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
16	04/09/2020	BP2010000530	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
17	04/09/2020	BP2010000531	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
18	04/09/2020	BP2010000515	Batch Salary Payment FCY	TEST	10820024300027	1	USD	80,000.00	80,000.00	0.00		0.00	PENDING	
19	04/09/2020	BP2010000523	Batch Salary Payment FCY	ab123	10820024300027	1	USD	8,000.00	8,000.00	0.00		0.00	PENDING	

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FCY PayRoll Detail

Transaction ID	BP2010000704
Payment Date	08/04/2020
Payment Type	Batch Salary Payment FCY
Reference	TEST
Don't Use Current Account	
Debit Account	10820024300027
Payment Currency	USD
Current Balance	5,970,172.77
Need Buying 7878 YearNo	
Debit FCY Amount	N/A
Buying FCY amount	N/A
VND Account	N/A
VND Account Balance	N/A
Equivalent Amount in VND	N/A
Exchange Rate	N/A
Number of Beneficiary Account 1	
Total amount	8,000.00
Charge Account	10820024300027
Charge Amount	44.00
Charge Currency	USD
Charge Type	OUR
Transaction Type	FCY
Payment Details	
Status	PENDING

No	Item ref	Item Code	Item Name	Item Account	Item Bank Name	Item Bank Address	Amount	CCY	Charge Amount
1	BEN/0010055176236	CFY/20024300.0001	TK/19428193682015	19428193682015			8,000.00	USD	44.00

1 Select the transactions you would like to view and click

F@ST EBANK

CONTACT US FOR INFORMATION OR ASSSITANCE

For detailed information, user guideline, or any problems regarding FEB functionalities, customers can contact us at

► Hotline: **1800 6556** (domestic)/**+84 24 7303 6556** (international)



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